

ALLIANCE FOR COFFEE EXCELLENCE

EVENT DETAILS AND LOGISTICS

Thank you for registering for a course at Alliance for Coffee Excellence, Portland OR.

TUITION INCLUDES: Student handbook, class materials and lunch and snacks.

TUITION DOES NOT INCLUDE: Module Written and Practical Exams, Airfare, Transportation, Lodging or Personal expenses.

PAYMENT AND CANCELATION: After you have registered for a course, we consider your registration to be a firm commitment for you to attend. Last-minute participant substitutions are difficult to arrange, although we understand emergency situations may arise that will affect your attendance to programs offered by Firedancer. We have established the following policy in case of course cancellation:

- If cancellation is made over 15 days before the program start date, 100% of the tuition, less a 10% cancellation fee, will be refunded, or 100% of the tuition is transferrable to another program/date.
- If cancellation is made within less than 15 days prior to the program date, the entire tuition is non-refundable and non-transferrable.

Firedancer reserves the right to cancel or reschedule events as necessary. In such a case, tuition or deposit may be refunded in full or transferred to a future seminar or course. In no event shall Firedancer Coffee Consultants be liable for any cancellation or change penalties assessed by an airline or hotel as a result of course date changes or cancellations.

Event detail that may help you with your planning:

- Each day, we will begin promptly at 8:30am and the class will conclude at 5:00pm.
- Breakfast will not be served so please make sure you grab a bite to eat before you get to class.
- Lunch will be provided on site. If you didn't list your dietary restrictions during signup, please let me know ASAP so that we can work to accommodate these.

If you are making arrangements for travel and accommodations, here is some information that you may find helpful:

Campus Address:

Alliance for Coffee Excellence
2250 NW 22nd Ave
Suite 612
Portland, OR 97210

Transportation:

CITY NAME Airport Code: Portland International Airport (PDX)

Airport transportation options:

Uber: www.uber.com

There are also a good number of taxi companies

Accommodations:

Holiday Inn Express & Suites Portland – NW
Downtown
2333 NW Vaughn Street
Portland, OR 97210
<http://bit.ly/2dNifW2>

AirBnB - There are many great hosts in and around the KCMO area so, if you are so inclined, you may find something just right - <https://www.airbnb.com/>



Thank you, we look forward to seeing you!